## FIELD INSPECTION REPORT

**Quality Control Form**

### INSPECTION TYPE
**INSPECTION DISTRIBUTION BOARD/ PANEL OUTGOING UNIT**

<table>
<thead>
<tr>
<th>DRAWING NO(S):</th>
<th>COMPANY</th>
<th>CONTRACTOR</th>
<th>SUBCONTR</th>
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<tr>
<th>MANUFACTURER:</th>
<th>SWITCHING DEVICE TYPE:</th>
<th>SECTION NO.</th>
<th>FUNCTION:</th>
<th>RATING:</th>
<th>TEST EQUIPMENT:</th>
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### INSPECTION NOTICE NO.:  
**DATE/NAMES/SIGNATURE**

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### WORK NO.  UNIT NO.  ITEM NO.  LOCATION

1. **Report the tidings and general condition of the area inspected:**

2. **Check the following items:**
   - Fire extinguishers installed as per design requirement.
   - State type of extinguisher provided.

3. **Check the following items and report any deviations/ defects under remarks:**
   - Exterior:
     - Circuit/ Panel labeling.
     - Mechanical damage.
     - Door interlock.
     - Mechanical position indication.
     - Electrical closing local/ remote
     - Electrical tripping local/ remote.
     - Anti-condensation heaters.
     - Alarm indication local/ remote.
     - Circuit number and color code.
     - Wiring connection and marking.
     - Test insulation resistance of wiring @ 500 V.

4. **Earthing:**
   - Check the condition of the earthing bar and connections.

5. **I.R, Test:**
   - Switching device @ 500 V:
     - Record Number of tester Used:
     - Phase-Earth
     - L1-E: ____________ MΩ  L2-E: ____________ MΩ  L3-E: ____________ MΩ

6. **Protection Relay Test:**
   - Form No. E-034  Sheet No: ____________

7. **Restart Relay Test:**
   - Result: ____________

8. **Check and record the fuse:**

### Remarks and Deviations:

**Legend**

NA.: Not Applicable