

FIELD INSPECTION REPORT Quality Control Form	ITP No.:		
	Inspection Gr.		
	Report No.		
	Date		
INSPECTION TYPE ELECTRICAL EQUIPMENT BASIC INSPECTION	WORK No.:		
	ITEM No.:		
	UNIT NO.:		
	LOCATION:		
DATE/NAMES/SIGNATURE			
INSPECTION NOTICE NO.:	COMPANY	CONTRACTOR	SUBCONTR
DRAWING NO(S):	/ /	/ /	/ /
TYPE OF EQUIPMENT:			
SYSTEM VOLTAGE:			
SIZE / RATING			

1. Verify nameplate information against requisition/ P.O. (Note deviations in remarks):		
2. Establish and record the following:		
a) Equipment/ Circuit Identification.	_____	
b) Area Classification (Zone 0, 1, 2 or safe).	_____	
c) Type of Ex-protection-gas group-temperature class.	_____	
d) Enclosure Protection-IP Rating.	_____	
e) Electrical Protection Setting / Rating.	_____	
f) Actual maximum load/ Ammeter reading.	_____	
3. Check the following items and report any deviations/ defects under remarks:	Result	Remarks
a) Equipment installed, as per the specification and drawing.		
b) Check equipment fixed and tight.		
c) Check nameplate, rating of fuses, circuit breakers, metering instrument.		
d) No unauthorized modifications.		
e) Enclosure and glasses satisfactory.		
f) Seals and gaskets satisfactory.		
g) Bolts and glands complete and tight.		
h) Free from dust and dirt.		
i) No leakage of oil or compound.		
j) No damage to aboveground section of cable.		
k) Adequate protection of equipment and cables against corrosion, weather, vibration, Thermal influence and other adverse conditions.		
l) Cowls / guards fitted and clear of motor fans/ couplings.		
m) Earthing complete and in good condition.		
n) Oil & other liquid levels correct.		
o) Padlocking facilities correct.		
p) Silica gel in breathers satisfactory.		
q) Pressurization system correct and tested.		
Remarks and Deviations:		

Legend NA.: Not Applicable